

**MINUTES ARE NOT OFFICIAL UNTIL APPROVED AT SUBSEQUENT MEETING**

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
3/17/20

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Petra Streiff. ABSENT: Peggy Kruse. Also present: Administrator Drake Daily.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman, second by Petra Streiff to approve the agenda. Motion carried. (2-0)

MINUTES: Motion by Petra Streiff to approve the 3/3/20 minutes, second by Roger Truttman. Motion carried. (2-0)

CLAIMS: After reading of a portion of the claims by President Truttman, motion by Petra Streiff, second by Roger Truttman to recommend approval of: ACH for payroll expenses, Journal Entry for utilities, ACH for TIF annual fee, credit card and health insurance and e-check for life insurance totaling \$58,337.91; payroll vouchers 14533 to 14558 totaling \$30,127.09 and Checks 38308 to 38361 totaling \$67,187.26. Motion carried. (2-0)

ADJOURN: Being no further business, President Truttman adjourned the meeting at 6:44 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
3/3/20

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Peggy Kruse. ABSENT: Petra Streiff. Also present: Administrator Drake Daily and Clerk Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Roger Truttman, second by Peggy Kruse to approve the agenda. Motion carried. (2-0)

MINUTES: Motion by Peggy Kruse to approve the 2/19/20 minutes, second by Roger Truttman. Motion carried. (2-0)

CLAIMS: After reading of a portion of the claims by President Truttman, motion by Peggy Kruse, second by Roger Truttman to recommend approval of: ACH for payroll expenses, credit card payment and February tax settlement totaling \$1,006,476.72, Checks 38272 to 38307 totaling \$117,225.10 and payroll vouchers 14497 to 14532 totaling \$32,505.25. Motion carried. (2-0)

ADJOURN: Being no further business, President Truttman adjourned the meeting at 6:37 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
2/19/20

Meeting called to order at 6:32 p.m. by President Roger Truttmann. PRESENT: Roger Truttmann, Peggy Kruse and Petra Streiff. Also present: Administrator Drake Daily and Clerk Lynne Erb.

ANNOUNCEMENT: President Truttmann announced that all cell phones should be silenced for the duration of the meeting.

AGENDA: Motion by Petra Streiff, second by Peggy Kruse to approve the agenda. Motion carried. (3-0)

MINUTES: Motion by Peggy Kruse to approve the 2/4/20 minutes, second by Petra Streiff. Motion carried. (3-0)

CLAIMS: After reading of a portion of the claims by President Truttmann, motion by Petra Streiff, second by Peggy Kruse to recommend approval of: ACH for payroll expenses, Journal Entry for utilities, ACH for credit card and health insurance and e-check for life insurance totaling \$62,891.41; payroll vouchers 14470 to 14496 totaling \$31,396.39 and Checks 38217 to 38271 totaling \$86,468.56. Motion carried. (3-0)

DISCUSSION/RECOMMENDATION: RESOLUTION 20-05/APPOINT SUMMER EMPLOYEES FOR 2020 SEASON: This is an annual Resolution appointing the summer seasonal employees for the 2020 season. Motion by Petra Streiff to recommend approval of Resolution 20-05, second by Peggy Kruse. Motion carried. (3-0)

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 6:41 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
2/4/20

Meeting called to order at 6:30 p.m. by President Roger Truttmann. PRESENT: Roger Truttmann, Peggy Kruse and Petra Streiff. Also present: Administrator Drake Daily and Clerk Lynne Erb.

ANNOUNCEMENT: President Truttmann announced that all cell phones should be silenced for the duration of the meeting.

MINUTES: Motion by Peggy Kruse to approve the 1/21/20 minutes, second by Petra Streiff. Motion carried. (3-0)

CLAIMS: After reading of a portion of the claims by President Truttmann, motion by Peggy Kruse, second by Petra Streiff to recommend approval of: ACH for payroll expenses and retirement and Check 38186 totaling \$48,894.36; payroll vouchers 14444 to 14469 totaling \$38,860.85 and Checks 38187 to 38216 totaling \$38,625.79. Motion carried. (3-0)

DISCUSSION/RECOMMENDATION: RESOLUTION 20-03/2019 BUDGET AMENDMENT: Staff reviewed the Resolution noting it formalizes the three projects approved during the course of 2019 all of which were funded using General Fund undesignated surplus. Motion by Petra Streiff to recommend approval of Resolution 20-03, removing the roll call vote language at the bottom, second by Peggy Kruse. Motion carried. (3-0)

DISCUSSION/RECOMMENDATION: RESOLUTION 20-04/2019 BUDGET CARRYFORWARD TO 2020: Staff noted this Resolution proposes carrying forward funds budgeted for a specific purpose in 2019 that were not completed in 2019, but are expected to be completed in 2020. Motion by Peggy Kruse second by Petra Streiff to recommend approval of Resolution 20-04. Motion carried. (3-0)

ADJOURN: Being no further business, President Truttman adjourned the meeting at 6:40 p.m.

Lynne R. Erb, Clerk-Treasurer

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
1/21/20

Meeting called to order at 6:30 p.m. by President Roger Truttman. PRESENT: Roger Truttman and Petra Streiff. ABSENT: Peggy Kruse. Also present: Administrator Drake Daily and Clerk Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones should be silenced for the duration of the meeting.

MINUTES: Motion by Petra Streiff to approve the 12/17/19 minutes, second by Roger Truttman. Motion carried. (2-0)

CLAIMS: After reading of a portion of the claims by President Truttman, motion by Petra Streiff, second by Roger Truttman to recommend approval of: ACH for payroll expenses, credit card, health insurance and January tax settlement, Journal Entry for Utilities, e-check for life insurance totaling \$1,564,199.45; 12/20/19 payroll vouchers 14362 to 14388 totaling \$37,900.45; 1/3/20 payroll vouchers 14389 to 14417 totaling \$30,151.25 and 1/17/20 payroll vouchers 14418 to 14443 totaling \$33,611.63; 12/31/19 Checks 38071 to 38118 totaling \$46,174.57; 2019 Expenses paid 1/21/20 Checks 38119 to 38140 totaling \$33,856.29; and 2020 Expenses paid 1/22/20 Checks 38141 to 38185 totaling \$208,040.24. Motion carried. (2-0)

DISCUSSION/RECOMMENDATION: AMENDMENT TO RESOLUTION 19-42 / ESTABLISH 2020 WAGES: Staff noted that at the time the new Deputy Clerk-Treasurer was hired the wage for that position was increased creating an inequity in the wage being paid to the Utility Office Manager. At that time, it was discussed to resolve that inequity with the 2020 Budget. However, it was missed in the preparation of the budget resolution establishing wages for 2020 and staff would like to correct that error. The amended Resolution 19-42 shows a proposed hourly wage of \$21.61. Petra Streiff moved to approve 19-42 as amended, second by Roger Truttman. Motion carried. (2-0) Administrator Daily confirmed the increase is intended to back date to 1/1/2020.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 6:43 p.m.

Lynne R. Erb, Clerk-Treasurer

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